



Policy Statement

REVIEWED; 2016; 2019

Bring Your Own Device (BYOD)

St Andrew's Catholic Primary School recognises the importance of technology in assisting students with their learning. The promotion of technology is fundamental to the school's educational philosophies.

By implementing Bring Your Own Device (BYOD) at St Andrew's CPS it will assist students in developing digital literacy, fluency and citizenship while preparing them for the technologically diverse world in which they will live, learn and work. It will empower students and give them direct involvement in the way they use technology in their learning. It will also allow teachers to continue to employ technology in the classroom while building on the experiences gained in the previously supported model.

Objectives

1. To allow all student in Years 4, 5 and 6 to access their own devices at school.
2. To provide a safe environment in which students can achieve Objective 1.
3. To ensure a minimum standard of device compatibility.
4. To enable students to use technology to enhance their learning.
5. To provide the opportunity for teachers to continue to tailor lesson delivery so that students can use their devices in class.
6. To teach students essential digital citizenship skills (e.g. netiquette, cyber safety) in preparation for high school and beyond.

Actions

1. Students and Parents/Carers

- Students may bring their own devices (if deemed appropriate) to school and may access the school's Wi-Fi network.
- The device must meet the device specifications as outlined by the school.
- Appropriate (iPad, iPad mini are preferred) - (Tablets - Samsung, Acer, Lenovo, etc).
- Not Appropriate - (Laptops, Netbooks, iPods, iPhones /Phablets).
- A device which does not meet the device specifications will not be permitted to access school networks and services.
- The school will provide internet access at no cost to students enrolled in the school.

- Students are responsible for the care and maintenance of their devices, including data protection and battery charging.
- Students and their parent/caregiver must read and sign the BYOD User Agreement which sets out the responsibilities and expectations relating to the use of personal devices.
- Students must follow teachers' directions as to the appropriate use of their devices in class.

2. Teachers

- Teachers should encourage and facilitate the use of students' devices in their classrooms where they deem appropriate. Use of students' own devices in class is, however, at the sole discretion of the teacher.
- Teachers will be responsible for supervising students in the safe use of devices online.
- Teachers will not be expected to provide technical support for students' devices or operating systems.

3. St Andrew's Catholic Primary School will:

- Not accept any liability for the theft, damage or loss of any student's device. Students who bring their own devices onto school sites do so at their own risk.
- Not provide hardware or technical support for devices.
- Maintain a pool of shared devices for the use of students who do not have access to their own device.
- Provide a BYOD Student Agreement to list the responsibilities and expectations of each student.
- Ensure a copy of the BYOD Student Agreement is signed by each student and their parent/caregiver.
- Publish a device specification list that outlines the requirements of the BYOD program devices, including but not limited to: - Form factor - Physical dimensions - Network connectivity - Operating system - Processor - Battery life.
- Provide a wireless network with filtered internet connection to which students may connect their personal device.

Where the school has reasonable grounds to suspect that a device contains inappropriate data/materials which breaches the BYOD Agreement, staff may temporarily confiscate the device for the purpose of confirming the existence of the material. Depending on the nature of the material involved, further action may be taken including referral to the police. School disciplinary action may also be appropriate.

All students Years 4 – 6 need to read and sign.

St Andrew's Catholic Primary School ***BYOD Student Electronic Device Agreement – Year 4 - 6***

St Andrew's Catholic Primary School has approved an Electronic Device policy which permits the use of electronic devices in our school for educational purpose. The purpose of the policy is to recognise the value of these tools in an educational environment and to allow teachers the flexibility to make use of student personal devices for educational work in the classroom. Teachers will control how and when the devices will be used in individual classrooms.

By signing this agreement which allows your child/ren to bring a device to school, you are agreeing to abide by the following requirements. Any violation of this agreement may result in suspension of this privilege and/or disciplinary action.

Please read the student agreement with your child and make sure he/she understands our expectations. This agreement is to be signed and returned to the classroom teacher.

By signing at the bottom of this page students agree to the following behaviours:

1. I agree that my use of the internet will be only for learning.
2. I agree to only use my own log in details and NEVER share those with others.
3. I agree to not hack or bypass any hardware and software security implemented by the school.
4. I agree to not use my own device to knowingly search for, link to, access or send anything that is inappropriate.
5. I agree to stay safe by not giving out my personal information to anyone.
6. I understand that my activity on the internet is recorded and these records may be used in investigations, court proceedings or for other legal reasons.
7. I acknowledge that the school cannot be held responsible for any damage, to loss or theft of my device.
8. I agree that use of my device during school activities is at the direction and discretion of the teacher. This may mean that the device will be permitted for some instructional activities but not for all.
9. I agree to comply with school policies and procedures.
10. Any games or content purchased by me will be appropriate for school use and or housed in a folder on a separate home screen. (No need to remove games etc., you own – just place them in a separate folder).
11. I agree to take care of my device and keep it charged and labelled for identification. The school is not responsible for any technical maintenance or issues beyond connecting the device to the network.
12. If you change your device you must let the school know.

My child and I have reviewed and consent to the Electronic Device information and policies above:

Student Name (please print) _____ Year _____

Student Signature: _____

Parent/Guardian Name (please print) _____

Parent/Guardian Signature: _____ Date: _____

Make and model of device: _____

Serial Number: _____